

Greater Victoria Bike to Work Society
Annual General Meeting - Agenda

Tuesday, October 26, 2017

Swans Hotel & Pub - Buckerfields Room
6:00 PM - 7:30 PM

Registration and refreshments from 5:30 PM.

Opening presentation from Dr. Meghan Winters “Cycling in Mid-Size Cities”

Meeting commences 6:30 PM.

Officers: Chair - Andrew Cripps

Amelia Potvin, Executive Director

Tessa Veikle, Bike Skills and Event Coordinator

Staff:

Members Attending: INSERT NUMBER

Subject	Background	Decision
1.Call to Order	The Chair called the meeting to order at 6:22 PM.	
2. Approval of Agenda	The Chair presented and reviewed the draft agenda with changes proposed to amend the agenda with a motion to approve the nominations and executive as presented”	Motion to approve the amended agenda by C Foord, Seconded by C Quinn, carried.
3. Approval of 2016 AGM Minutes	The Chair presented and reviewed the draft 2016 AGM Minutes.	Motion to approve the 2016 AGM Minutes by H Wallis, Seconded by C Foord, carried.
4. President’s Report	Andrew Cripps presented on creating Behavioural Change with regards to cycling; just a normal part of day to day life. Imagine if cycling became a normal transportation method and the Society were no longer needed was the theme. Also described who plays a role at the Society, the staff, board members, volunteers and we need your help. We build our relationship through community. Current strategies of the Society are creating Focus Committees for	

	<p>collaboration, education, bike friendly businesses and celebration stations. Noted a thank you to staff and volunteers who keep the society running!</p>	
<p>5. Treasurer's Report</p>	<p>The Treasurer presented financials for the fiscal year. Revenues $\frac{2}{3}$ in kind (solicited by staff) Grants \$66k Skills \$34k T-Shirts \$22k Silent Auction \$7400 (solicited by staff) Total was \$340,000, close to 2016</p> <p>Expenses $\frac{2}{3}$ in kind BTWW \$17k less than 2016 (less staff, 2 ppl did the work of 3 ppl, will not do this again) Operations \$60k</p> <p>Total expenses \$337,000 compared to \$350,000 in 2016.</p> <p>Year end with \$2,900 surplus compared to loss of \$13,000 in 2016.</p> <p>Portion of the year operates without funding coming in, goal is no loss in 2018.</p>	<p>Motion to approve the Treasurer's Report as presented by C Burger, seconded by C Quinn, carried.</p>
<p>6. Other Business (Executive Director's Report)</p>	<p>Amelia Potvin presented on the year in review, starting with gracious thanks to all who contributed. Purpose of the Society is to realize the strategic objectives. In 2017 all aspects of what the society delivers grew, more numbers, locations, teams, participants, riders, mileage etc. There were also more celebration stations than ever before (23 in total) and the highest recorded cyclists on BTWW Monday was at Harbour Road with 3,800 riders.</p> <p>New this year were self organised celebration stations, up from 1 in 2016 to 3 in 2017.</p> <p>BTW Days in the Fall was a huge success, and could very well grow to a full week in the future. We ran it over 3 days in 2017 where it was 2 days previously.</p> <p>Bike Skills courses saw 567 participants in 2017 compared to 197 in 2016. We offered more courses and new modules and had</p>	<p>Motion to Approve?</p>

	<p>fewer cancelled courses. We also participated in Active & Safe Routes to School which significantly increased our numbers for 2017. There will be many opportunities to grow the skills courses in 2018!</p> <p>Challenges of the courses include getting enough registrants to cover the cost of each course and not having enough instructors. These are things we can solve and will be training more instructors in 2018 and seek sponsorship programs with large employers as well as and offer more variety in the courses (eg 55+, ebikes, lunchtime workshops etc).</p> <p>We are maintaining a strong presence in the community with outreach (eg wellness fairs) and developed a strong new partnership with the Navy Active Living Group.</p> <p>Thank you to Tessa, Skills Coordinator and to all the volunteers!</p>	
<p>7. Election of Directors</p>	<p>Motion to acclaim Andrew Cripps for a second term as President. Motion to acclaim Kryn Zedel for a second term as Vice President. Motion to acclaim Jack Wessel for a second term as Treasurer. Motion to acclaim Mia Frankl for her first term as Secretary. Motion to acclaim Hu Wallis as Director at Large. Motion to acclaim Lana Taves as Director at Large.</p>	<p>Motion to approve the nominations and executive appointments as presented by K Cripps, Seconded by T Gulliver, carried. .</p>
<p>8. Adjournment</p>	<p>Time was 7:07 PM.</p>	<p>Motion to adjourn the meeting by C Foord, Seconded by C Quinn, carried.</p>