

**Greater Victoria Bike to Work Society  
Board of Directors Meeting - Minutes  
Tuesday June 17<sup>th</sup>, 2014 12:00 PM – 1:30 PM  
201 – 531 Yates Street, Victoria, BC**

**Present:**

Lori Garcia-Meredith  
Carlene MacDonald  
John Luton  
Hu Wallis  
Kryn Zedel

**Regrets:**

David Cubberley  
Andrew Cripps  
Len Meilleur  
Rosemary Sutton  
Randy Scott  
Ian Graeme

**Staff:**

Frank Hudson  
Theresa Gulliver  
Marsha Petty-Johnson

**Guests:**

Item	Topic	
1	Call to Order:	<ul style="list-style-type: none"> <li>• Chair called meeting to order 12:05 pm</li> </ul>
2	Approval of Agenda	<ul style="list-style-type: none"> <li>• Moved by: John Luton</li> <li>• Seconded by Hu Wallis</li> <li>○ <b>Carried</b></li> </ul>
3	Approval of Previous Minutes	<ul style="list-style-type: none"> <li>• Moved by: John Luton</li> <li>• Seconded by: Kryn Zedel</li> <li>○ <b>Carried</b></li> </ul>
4	Business Arising from Previous Minutes	<ul style="list-style-type: none"> <li>• Nomination Committee Important nomination committee (which is comprised of executive) meet before September. Positions need to be clarified and slate for election be determined and go out to members at least one month before AGM which is in early November.</li> <li>• Charitable Status Most of application done. Numbers need to be updated. Need to look at the CRD contract if goes forward to next year might impact it. Education component necessary</li> </ul>
5	Treasurer's Report	<ul style="list-style-type: none"> <li>• Financial report</li> <li>• The net worth of the Society is presently double what it was when the current ED started in 2010.</li> <li>• Online Auction netted approximately \$5000.</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>Motion</b> to accept Financial report: <ul style="list-style-type: none"> <li>○ Moved by: John Luton</li> <li>○ Seconded by: Carlene McDonald</li> <li>○ <b>Carried</b></li> </ul> </li> </ul>
6	Executive Directors Report	<ul style="list-style-type: none"> <li>• Registration Website <ul style="list-style-type: none"> <li>○ Still having issues with Website. It was set up for BTWBC and fund raising for BTWBC.GVBTWS identity getting lost.</li> <li>○ Need GVBTWS Committee to address the bigger identity issues.</li> <li>○ Website Committee Struck: Andrew, John and Len</li> <li>○ will meet to discuss website</li> </ul> </li> <li>• 20<sup>th</sup> Anniversary Event Successful in all aspects except website <ul style="list-style-type: none"> <li>○ Recap <ul style="list-style-type: none"> <li>▪ 691 teams</li> <li>▪ 1222 new Riders</li> <li>▪ 8071 riders.</li> </ul> </li> </ul> </li> <li>• Outreach activities <ul style="list-style-type: none"> <li>○ Port Angeles Bike 2 Everywhere Parade Frank and Rosemary attended event in Port Angeles and carried GVBTWW banner in parade. Organizers really appreciative of their attendance and participation</li> <li>○ Telus Junior Diabetes Walk Frank attended to support TELUS initiative</li> </ul> </li> </ul>
7	Strategic Planning	<ul style="list-style-type: none"> <li>• Bylaw Committee Report</li> <li>• <b>Motion:</b> to accept the changes to the by-laws provided they include the possibility of combining the positions of Secretary and Treasurer. <ul style="list-style-type: none"> <li>○ Moved by: Kryn Zedel</li> <li>○ Seconded by: John Luton</li> <li>○ <b>Carried</b></li> </ul> </li> </ul>
8	Bike Skills Courses	<ul style="list-style-type: none"> <li>• CRD Contract Update <ul style="list-style-type: none"> <li>○ May was a big month</li> <li>○ Women 35-65 main participants in courses</li> <li>○ June has a bit of a lull but will ramp up starting July</li> </ul> </li> </ul>

9	New Business	<ul style="list-style-type: none"> <li>• <b>Signing authority</b></li> <li>• <b>Motion:</b> That Theresa Gulliver be added as a signing authority on all Greater Victoria Bike to Work Accounts <ul style="list-style-type: none"> <li>○ Moved by: John Luton</li> <li>○ Seconded by: Kryn Zedel</li> <li>○ <b>Carried</b></li> </ul> </li> <li>• Hu brought up the idea of exploring ways to keep ties with previous board members.</li> <li>• <b>ACTION:</b> <ul style="list-style-type: none"> <li>○ To be brought to the next strategic planning meeting for discussion</li> </ul> </li> </ul>
10	In-Camera	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
11	Date of Next Meeting	<ul style="list-style-type: none"> <li>• September , 2014</li> </ul>
12	Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 1:15 pm</li> </ul>