

Board of Directors Meeting – Minutes (DRAFT)

Tuesday July 11, 2017 12:00 – 13:00

GVBTWS Office, 201-531 Yates Street

PRESENT	REGRETS
CHRIS FOORD, MIA FRANKL, ANDREW CRIPPS, KRYN ZEDEL JACK WESSEL, THERESA GULLIVER (CALL IN)	Corey Burger
	STAFF
	Amelia Potvin

Item	Topic	Details
1	Call to order	Meeting called to order at 12:08 pm
2	Approval of Agenda	A. Cripps motioned to adopt the agenda with the addition of an update on the Hub Meeting and the BTWW Final Report. Moved by C. Foord, Seconded by .J Wessel, carried.
3	Approval of Previous Minutes	A. Cripps motioned to approve the previous minutes, Moved by J. Wessel, seconded by C. Foord. Carried.
4	Business arising from previous meeting	Andrew provided a summary of the meeting with Hub and GVCC. as follows: Was part discussion and part presentation, how did they get from startup to their presence in Vancouver’s cycling scene, what can we

		<p>learn from them. Amelia, Jack, Corey and Andrew will prepare a 10 slide presentation for the board.</p> <p>ACTION - Andrew initiate collaboration on slideshare</p> <p>Also, from the last meeting, Andrew was going to write a letter to BTWBC regarding the school program and funds, and ask for clarification on the criteria to qualify. Amelia advised funding and the school program are separate matters and need to be addressed in individual letters.</p> <p>ACTION Andrew will modify the letter and Amelia will review prior to sending.</p> <p>The volunteer BBQ was well attended (18-20 people), door prizes were a nice addition. Budget was \$400. Theresa commented that in the past feedback was collected either ahead of the event or with time set aside for discussion; agree a roundtable would be beneficial. Would also like to extend the invitation to the skills instructors next year and there should be more help in hosting (food prep etc).</p>
5	Treasurer's Report	<p>ACTION - to be sent ahead of the next meeting as not included for July 11, 2017</p> <p>Report up to June 30, 2017. Budget shows \$100,000 but actual is \$113,982. Bike skills revenue is \$10,000 greater than budgeted amount and cash expenses are under \$20,000 compared to last year. There is a modest amount of cash left, the BTWW cost was \$17,000 versus the budgeted amount of \$30,000 - largely due to only two staff running the week (not enough though, need help next year but still keep this cost down). Good job everyone!</p>

		A. Cripps motioned to accept the report, MOved by C. Foord, Seconded by M. Frankl, Carried.
6	Executive Director's Report	<p>BTWW Final numbers, 1200 new riders, 7,006 riders in total and 778 teams. Increased since 2016, 1,400 more but due to 2016 inaccurate numbers shows up as 700. Online registration increased, celebration stations attendance increased by 20% with 17% more ballots, and a 22% increase on passports submitted! More stations than ever before (23 in total) and to be noted was presence at the Double Tree from 80 in 2016 to over 300 this year. Good value for businesses who want to self host with our branding. The final report will be available electronically soon, we have a new volunteer for graphic design and will evolve the final report away from the year book format due to the workload of the task.</p> <p>Also, the City of Victoria grant has been reduced from \$7000 to \$3000. Discussion how to connect with the City on this matter.</p> <p>ACTION - Chris will speak with City Councillors Coleman and Young on the matter and find a way to lobby for more money.</p> <p>ACTION Amelia will pursue a letter or presentation to Council to show what value the community receives from GVBTWS</p>
8	Other Business	<p>GVCC & GVBTWS Merger</p> <p>ACTION Andrew will prepare a motion for the Board at the next meeting to pursue formalization of the merger.</p> <p>Discussion - Kryn asked if this was a result of the Hub meeting, Andrew responded that it seems worth while given what he has been learning and that the GVCC is open to it. Amelia suggested we form a special committee to explore synergies for community projects between GVBTWS and GVCC. All can send Andrew ideas.</p>

9	Date of Next Meeting	September 5, 2017 at 12 pm @ 531 Yates Street
10	In-camera	At the next meeting - schedule in camera for the renewal of the Executive Director's Contract.
11	Adjournment	K. Zedel motioned to adjourn at 12:48 pm Moved by C. Foord, Seconded by T. Gulliver. Carried.